

Staff Member	Time in Mins	Joe Sample	Joe Sample	Joe Sample	Staff Member	Joe Sample
<b>Decontamination &amp; Microbiology (Suggested Week One)</b>					<b>Decontamination &amp; Microbiology (Suggested Week One)</b>	
Technician to view video: Your Professional Role	4.3	Technician to initial after viewing videos _____			Technician to view video: Your Professional Role	
Technician to view video: Introduction of SPD	8	Technician to initial after viewing videos _____			Technician to view video: Introduction of SPD	
<b>Decontamination – Microbiology On – Line &amp; On – Site Demonstration Demonstration and Lecture Video # 1 A - Gb</b>		<b>Video of Clinical Demonstration Workbook Lecture Workbook Exam / Grade (Enter date and facilitator initials at each "X")</b>	<b>Facilitator to perform a Clinical Demonstration " Hands On)</b>	<b>Post-demonstration performed by technician to facilitator (Enter date and Technician initial at each "X")</b>	<b>Decontamination – Microbiology On – Line &amp; On – Site Demonstration Demonstration and Lecture Video # 1 A - Gb</b>	<b>Correction Action Document any corrective action needed or taken by facilitator to reach level of success for technician</b>
View videos 1Aa and 1Ab: 1 A a: PPE, OSHA, UNIVERSAL PRECAUTIONS 1Ab: CLEAN ROOM	8	Technician to view video demonstration	Facilitator to demonstrate the following tasks:	Technician to demonstrate tasks - Post Demonstration	View videos 1Aa and 1Ab: 1 A a: PPE, OSHA, UNIVERSAL PRECAUTIONS 1Ab: CLEAN ROOM	
List and purpose of each piece of Equipment (Ex: Shoe covers /designated shoes)		x	x	x	List and purpose of each piece of Equipment (Ex: Shoe covers /designated shoes)	
Importance of PPE's and Clean Room		x	x	x	Importance of PPE's and Clean Room	
Application & Discard of		x	x	x	Application & Discard of	
OSHA		x	x	x	OSHA	
Universal Precautions		x	x	x	Universal Precautions	
View Video 1 Ba, 1Bb and 1Bc: Demonstration - MSDS Eyewash Station 1Bc: Demonstration: Hand wash	6	Technician to view video demonstration	Facilitator to demonstrate the following tasks:	Technician to demonstrate tasks - Post Demonstration	View Video 1 Ba, 1Bb and 1Bc: 1Ba: Demonstration - MSDS 1Bb: Eyewash Station 1Bc: Demonstration: Hand wash	
MSDS		x	x	x	MSDS	
Eye Washing Stations (placement & requirements)		x	x	x	Eye Washing Stations (placement & requirements)	
Handwashing Solutions (Detergents (soaps), Antiseptics)		x	x	x	Handwashing Solutions (Detergents (soaps), Antiseptics)	
Handwashing - Assessing Supplies		x	x	x	Handwashing - Assessing Supplies	
Wash Station Equipment (accessible and separate)		x	x	x	Wash Station Equipment (accessible and separate)	

<b>View Video 1 - C: Transporting, Receiving Instruments and Body Mechanics</b>	<b>10</b>	<b>Technician to view video demonstration</b>	<b>Facilitator to demonstrate the following tasks:</b>	<b>Technician to demonstrate tasks - Post Demonstration</b>	<b>View Video 1 - C: Demonstration: Transporting, Receiving Instruments and Body Mechanics</b>	
<i>Receiving transport carts</i>		x	x	x	<i>Receiving transport carts</i>	
<i>Unloading containers onto appropriate staging carts</i>		x	x	x	<i>Unloading containers onto appropriate staging carts</i>	
<i>Using good body mechanics</i>		x	x	x	<i>Using good body mechanics</i>	
<i>Disassembling mesh tray and lids from containers</i>		x	x	x	<i>Disassembling mesh tray and lids from containers</i>	
<i>Discarding any paper products from trays and containers</i>		x	x	x	<i>Discarding any paper products from trays and containers</i>	
<b>View Video 1 Da and 1Db: Demonstration: Loaded Cart Washer 1Db: Demonstration: Operation of Cart Washer</b>	<b>4</b>	<b>Technician to view video demonstration</b>	<b>Facilitator to demonstrate the following tasks:</b>	<b>Technician to demonstrate tasks - Post Demonstration</b>	<b>View Video 1 Da and 1Db: 1Da: Demonstration: Loaded Cart Washer 1Db: Demonstration: Operation of Cart Washer</b>	
<i>Loading containers and lids properly onto container carts</i>		x	x	x	<i>Loading containers and lids properly onto container carts</i>	
<i>Properly utilizing cart washer for containers and transport carts</i>		x	x	x	<i>Properly utilizing cart washer for containers and transport carts</i>	
<i>Facilitating washing staff to provide a continuous flow</i>		x	x	x	<i>Facilitating washing staff to provide a continuous flow</i>	
<i>Trouble shooting mechanical washers</i>		x	x	x	<i>Trouble shooting mechanical washers</i>	
<i>In-service per Vendor: Changing solutions and Priming Lines for Mechanical Washer</i>		x	x	x	<i>In-service per Vendor: Changing solutions and Priming Lines for Mechanical Washer</i>	
<b>View Video 1 - E: Manual Wash - Instrument Inspection</b>	<b>8</b>	<b>Technician to view video demonstration</b>	<b>Facilitator to demonstrate the following tasks:</b>	<b>Technician to demonstrate tasks - Post Demonstration</b>	<b>View Video 1 - E: Manual Wash - Instrument Inspection</b>	
<i>Sorting (Items &amp; Bioburden)</i>		x	x	x	<i>Sorting (Items &amp; Bioburden)</i>	
<i>Gross Contamination (Soaking, protocol, reporting tool etc..)</i>		x	x	x	<i>Gross Contamination (Soaking, protocol, reporting tool etc..)</i>	
<i>Assessing pan (Damage of, Information for tracking, etc..)</i>		x	x	x	<i>Assessing pan (Damage of, Information for tracking, etc..)</i>	
<i>Damage of Items (Reporting Tool, Placement of etc..)</i>		x	x	x	<i>Damage of Items (Reporting Tool, Placement of etc..)</i>	
<i>Disassembly of Multi part items</i>		x	x	x	<i>Disassembly of Multi part items</i>	
<i>Inspection of Items for bioburden</i>		x	x	x	<i>Inspection of Items for bioburden</i>	



Technician will view On - line Workbook Lecture Segment 1 Part C		X			Technician will view On - line Workbook Lecture Segment 1 Part C	
Technician will complete exam On-line Workbook Testing Segment 1 Part C		Enter Date, Initial and Grade Below			Technician will complete exam On-line Workbook Testing Segment 1 Part C	
Post Demonstration to Decontamination and Assembly (Suggested Week Two)					Post Demonstration to Decontamination and Assembly (Suggested Week Two)	
Post Demonstration - Decontamination		Technician to view video demonstration	Facilitator to demonstrate the following tasks:	Technician to demonstrate tasks - Post Demonstration	Post Demonstration - Decontamination	
View Video 1 - Gb: Post Demonstration - Decontamination	35	X		X	View Video 1 - Gb: Post Demonstration - Decontamination	
Instrumentation - Quality Assurance before release - Assembly - Receiving Items - Wrapping Trays - and Packaging On - Line & On - Site Demonstration (Video 2 A - B)		Video of Clinical Demonstration Workbook Lecture Workbook Exam / Grade (Enter date and facilitator initials at each "X")	Facilitator to perform a Clinical Demonstration " Hands On)	Post-demonstration performed by technician to facilitator (Enter date and Technician initial at each "X")	Instrumentation - Quality Assurance before release - Assembly - Receiving Items - Wrapping Trays - Preparation and Packaging On - Line & On - Site Demonstration (Video 2 A - B)	Correction Action Document any corrective action needed or taken by facilitator to reach level of success for technician